

UNITED STATES POWER SQUADRONS P. 0. Box 30423 Raleigh, NC 27622

Fax: 919-836-0813 Phone: 919-821-0281

Reinstatements HQ103	
Squadron Information	Membership Chair Information
Account Number:	Certificate Number:
Name:	Name:
Part 1. Member Information	
Certificate Number:	Last Squadron:
Last Name:	First Name:
Part 2. Contact Information (If changed) Address:	
City:	State: Zip:
Email:	Phone:
Part 3. Additional Household Members	
Certificate Number:	
Last Name:	First Name:
Certificate Number:	
Last Name:	First Name:
Certificate Number:	
Last Name:	First Name:

<u>Instructions for completing Reinstatement Form HQ103</u>

IMPORTANT- This form is for **reinstatement** only.

- Do not use this form if the prior member is on the Online Billing Report in your squadron.
- Every member being reinstated must have his/her certificate number before reinstatement can take place. If a certificate number cannot be located, contact the Headquarters Membership department for verification of prior membership and certificate number before submitting this application.
- Current dues will be billed to the your squadron (see current Dues Calculator for the proper amounts)
- By filling out this document the submitting officer attests that all squadron reinstatement requirements have been met.